

CAXTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 12 March 2015 at 7.45 pm

Present: Councillors: K Howard (Chairman), E Blair, R Millard, L Post, H Barbour and J Molloy.

In attendance: Mrs Gail Stoehr (Clerk) and Mrs C Newton (LGS Services).

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies were received from Cllr Human (out of parish) and County and District Cllr Mervyn Loynes (accident). The Council will send its best wishes to Cllr Loynes. Apologies were also received from Paul Duggan (Wiser Recycling).

1.2 To receive declarations of interests from councillors on items on the agenda

Cllr Barbour declared an interest in any item relating to the Village Hall as Village Hall treasurer. Cllrs Blair and Howard declared an interest in any item relating to the Village Hall as Parish Council representatives on the Village Hall Committee, and also the existence of their dispensations.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

Comments & observations from members of the public and reports from District & County Councillors

None.

2. To approve the minutes of the previous meeting on 8 January and the extraordinary meetings on 29 January and 12 February 2015

RESOLVED that the minutes of the meeting on 8 January be approved and signed by the Chairman. (Prop EB, 2nd HB)

RESOLVED that the minutes of the meeting on 29 January be approved and signed by the Chairman, subject to the Chairman checking the number of one-bedroomed houses being provided. (Prop EB, 2nd JM)

RESOLVED that the minutes of the meeting on 12 February be approved and signed by the Chairman. (Prop JM, 2nd EB)

3. Matters arising from the last meeting

3.1 (Open) Wiser Recycling electrical waste collection scheme

RESOLVED to join the Wiser Recycling waste collection scheme and to publicise this in the newsletter. A date, avoiding Wednesdays, is to be advised by Wiser Recycling in due course.

3.2 (3.4) Social media training arrangements

RESOLVED to arrange training via CAPALC on a Thursday evening and to invite other councils to attend. (Prop EB, 2nd JM)

Other

(3.1) The work to clear the pond had not been carried out and is to be pursued.

(4.5) RESOLVED as no grant was available from SCDC to purchase a notice board to be erected near the Crowdene footpath. (Prop EB, 2nd JM)

RESOLVED to via the money in the S137 budget to a special projects budget to cover the cost of the notice board and any other special projects. (Prop KH, 2nd EB)

4. Local matters and members' items for info only unless stated

4.1 Dog fouling – proposal that the Parish Council purchases dog fouling signs and fine

RESOLVED given concern about fouling by the children's play area the Council would notify residents in the newsletter that it was minded to preclude dogs from entering play areas and land owned by the Parish Council, and to pursue anyone who did not clear up after their dogs.

RESOLVED to purchase twelve A4 and three A3 sized signs from Algar Signcraft, using the S137 budget. The A4 signs are to be installed by Algar but volunteers will install the A3 signs itself.

4.2 Play inspection arrangements

RESOLVED to arrange inspection by both Rospa at £86.00 and FLP at no cost. (Prop EB, 2nd KH)

4.3 Brockholt Road goals refurbishment

Cllr Blair, declared an interest in this item as his son would like to quote for the work and he left the meeting while the item was discussed.

RESOLVED to seek quotes and that Cllr Blair's son could quote if he so wished (Prop KH, 2nd JM)

Cllr Blair re-joined the meeting.

4.4 Wi-fi

Cllr Barbour, having previously declared an interest as Village Hall treasurer, left the meeting.

It was reported that the Chairman of the Village Hall committee was willing to seek grants for a wi-fi connection. There would be a benefit to the police and Village Hall users. ACRE had advised against this.

RESOLVED to support the Village Hall Committee taking the lead and responsibility for the provision of wi-fi at the village hall in the light of possible benefits to the elderly, and an increase in police visibility. Cllr Blair will report back to the Village Hall Committee.

Cllr Barbour re-joined the meeting.

4.5 Local Plan Hearings report

Cllr Blair reported on Item 7a – Transport and spoke to his report. No infrastructure planning was in place. The next step is the site-specific Examination in Public which the Chairman or Vice-Chairman will attend.

RESOLVED that if the application for land west of Cambourne goes to the Planning Committee, the Chairman or Vice-Chairman will attend and represent the Parish Council.

4.6 Community Speedwatch report

Training had been undertaken by some 20 volunteers. Speed monitors are to be provided to give round the clock monitoring for 7 days.

RESOLVED to obtain signage reading "Community Speedwatch operates in this area" at a cost of £280 using the special projects budget. (Prop EB, 2nd KH)

4.7 Short report on SCDC/Parish liaison meeting

The Chairman reported on a meeting attended at SCDC, covering the City Deal, the Local plan, locality working and the use of Article 4 directions to protect local pubs. Assets of Community Value is to be an agenda item for the next meeting.

5. Planning and Tree Works

5.1 Applications received since the last meeting

5.1.1 S/0360/15/FL – 1 Tates Field – loft conversion to include 3 dormer windows to the front elevation

RESOLVED to recommend approval. (Prop KH, 2nd RM)

- 5.1.2 S/0339/15/FL – 31 Bourn Road – Provision of a single four bed dwelling house (part 2 storey, part single storey) with access
RESOLVED to recommend approval but to comment that the zinc roof was out of character with the rest of the village, and the roof should have tiles similar to the house in front. (Prop RM, 2nd JM)
- 5.2 SCDC notifications - to note any received
- 5.2.1 S/2349/14/FL – Church Farm, Gransden Road – Change of use of eastern part of long barn to B1 business use, no alterations proposed – Permission granted by SCDC.
- 5.2.2 S/1574/14/FL – Kartsport, Royston Road – Change of use of land and buildings to (a) timber reclaim and joinery with associated material handling and storage; and (b) self storage facility, along with associated infrastructure including parking, landscaping and entrance gates – Permission granted by SCDC.
- 5.2.3 S/2315/14/DC – 23 Bourn Road – Discharge of conditions 3,4,12 and 14 of permission S/1717/12 (new dwelling and garage) – Permission granted by SCDC.
- 5.3 Tree works applications – to consider any received
None.

6. Finance and procedure

- 6.1 To receive the financial report and approve the payment of bills
RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.
RESOLVED that the payments as listed, plus Salary £20.00, be approved for payment. (Prop LP, 2nd HB)

Salary	£118.45
Salary	£111.74
Salary	£23.37
HMRC (PAYE)	£90.60
LGS Services (Admin support)	£417.08
LGS Services (Admin support)	£457.63

Credits, including bank interest, were noted.

RESOLVED that the form authorising Unity Trust Bank to arrange the transfer of funds, standing orders and direct debits from the Santander Bank reserve account and close the account should be signed by two signatories.

- 6.2 To consider any quotes for urgent works required because of risk
None.
- 6.3 Annual play inspection
Taken earlier.

7. To consider matters arising out of correspondence received including

- 7.1 Caxton Village Hall – re constitution
Cllr Barbour, having previously declared an interest as Village Hall Treasurer, left the meeting.
RESOLVED that the Parish Council had no objections to the new constitution and to refer the document to the Parochial Church Council and the Diocese of Ely, and if both parties were agreeable, to submit it to the Charity Commission. (Prop KH, 2nd EB)
Cllrs Howard and Blair will report to the Village Hall Committee.
Cllr Barbour re-joined the meeting.
- 7.2 Buchans – shrub maintenance on pond area
RESOLVED to consider further at the next meeting when a quote is received.

7.3 Resident – request for “Toddle Waddle” event
RESOLVED to grant permission subject to submission of a risk assessment in advance and all necessary insurance cover being in place.

8. Closure of meeting

The cross roads markings need re-painting and have been reported to CCC.
Home Front is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 9.40 pm.

SignedChairmandate.